Windows 7, 8 & 10 - Setting Your Label Printer to Print to 6 x 6 Labels

Use the following directions to set your printer up for printing 6x6 labels.

- 1) Select any printer in the "Devices and printers" window.
- 2) Click on the "Print server properties" button and check that you have a 6x6 form in the list of paper sizes
- 3) If you don't have a 6x6 paper size option, you must create one and make the paper size 6 inches by 6 inches with no margins.
- 4) Once you have verified that you have a 6x6 paper size option, right click on the label printer and select "Printer properties"
- 5) In the printer properties, "General" tab, click on "Preferences" button

| EPSON FX-890 Ver 2.0 Properties | x | |
|-----------------------------------|--|--|
| General Sharing Ports Advanced Co | or Management Security Device Settings | |
| EPSON FX-890 Ver 2.0 | | |
| Location: | | |
| Comment: | | |
| | | |
| | | |
| Model: EPSON FX-890 Ver 2.0 | | |
| Features | | |
| Color: No | Paper available: | |
| Double-sided: No | бхб | |
| Staple: No | | |
| Speed: Unknown | | |
| Maximum resolution: 240 dpi | · · · · · · · · · · · · · · · · · · · | |
| Preferences Print Test Page | | |
| | OK Cancel Apply | |

6) In the Preferences screen click on "Advanced"

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| EPSON FX-890 Ver 2.0 Printing Preferences | x |
|--|-----|
| Layout Paper/Quality User Defined Paper Extension Settings | |
| Orientation: | |
| A Portrait | |
| Page Order: | |
| Front to Back 👻 | |
| Page Format | |
| Pages per Sheet 1 - | |
| Draw Borders | |
| | |
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| | |
| | |
| | _ |
| Advanced | |
| OK Cancel Ap | ply |

7) Now Click on the "Advanced" button and set paper size as shown

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- 8) Click OK on these two dialogs to get back to the main printer properties dialog
- 9) Select the "Advanced" tab
- 10) Now click on "Printing Defaults". Repeat the procedure as you did for preferences above. Dialogs will look identical.
- 11) Hit OK to close out of "Advanced" and "Printing defaults" dialogs.
- 12) Click on the "Device Settings" tab of the main printer preferences dialog window and set all paper sizes to 6x6 as shown below

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| EPSON FX-890 Ver 2.0 Properties |
|--|
| General Sharing Ports Advanced Color Management Security Device Settings |
| EPSON FX-890 Ver 2.0 Device Settings |
| Form To Tray Assignment |
| Manual Paper Feed: 6x6 🗸 |
| Sheet Feeder - Bin1: <u>6x6</u> |
| Sheet Feeder - Bin2: <u>6x6</u> |
| Tractor Feed: <u>6x6</u> |
| Enstallable Options |
| Top Margin Priority: <u>Driver</u> |
| Printer Font Setting: <u>Standard</u> |
| Packet mode: <u>Auto</u> |
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| |
| OK Cancel Apply |

- 13) Hit OK to close.
- 14) Note you must restart the TDX application if you have it open in order to see the new printer settings.